

# 4-H Poultry Project Annual Record Book 2024-2025



Member Name \_\_\_\_\_

Address \_\_\_\_\_

City, State, Zip \_\_\_\_\_

Name of 4-H Club \_\_\_\_\_

# **4-H Project Record Book**

## **Introduction**

This project record book has been created specifically for 4-H members enrolled in a poultry 4-H project. Keeping a record book is an important part of the project. It will help you set goals for the project year, record your accomplishments, and provide a place to keep important records on your poultry.

## **Why complete a record book?**

A record book is not meant to be a chore. Instead, it is a way for you to learn about your project, as well as other valuable skills such as setting goals, collecting information, evaluating information, tracking cost and expenses, organization, and others. Remember, these are YOUR records and part of the goal for completing them is that you use your imagination and be creative in how you develop them. The idea is that as the completion of your 4-H career, you will have a compilation of records that show your progression in your project from year to year.

## **How to Organize Your Poultry Project Binder**

You should have a 3-ring binder that you use to keep and organize your poultry project handouts, record book, and handbook. After each meeting, you should complete any handouts and insert them in the binder. If you make an effort after each meeting to do this, you will not be in a panic when the time comes for records to be submitted. Use this time to update the record book for the month. There are some pages that can't be completed until after the Fair, but many pages can be worked on all year.

The following items are expected to be in your binder:

1. Poultry Project Record Book (completed)
2. Poultry Project Handbook
3. Checklist w/ handouts
4. Photographs & Ribbons from any shows and the Fair (showmanship, class placing, judging, open class, herdsman, etc.)
5. Showmanship scorecard from the Fair

You may choose to organize these items however you wish, but to achieve a blue ribbon on your book, all of the elements must be present.

**Project Goals (at start of project)**

State at least 3 goals at the beginning of your 4-H project year. Tell the things you want to learn from you 4-H Poultry project. Please discuss these goals with your parents and your 4-H leader. (Example: Learn how to do poultry showmanship, participate in avian quiz bowl, etc.)

1. \_\_\_\_\_  
\_\_\_\_\_
2. \_\_\_\_\_  
\_\_\_\_\_
3. \_\_\_\_\_  
\_\_\_\_\_

Member Signature: \_\_\_\_\_

**Summary of Accomplishments (when record book is due)**

What goals have you accomplished? If you have not accomplished one or more of your goals, please explain. What have you learned? Describe your experiences this year. (Attach additional paper if needed.)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Member Signature: \_\_\_\_\_

Leader Signature: \_\_\_\_\_

## Animal Care and Management

Include the following:

- Feeding and watering practices
- Egg Handling
- Health practices and medicines
- General Management (cleaning living area, etc.)

<b>Daily – Things done once or twice a day</b>
<b>Weekly – Things done once or twice a week</b>
<b>Monthly – Things done once or twice a month</b>
<b>Yearly – things done one time or occasionally throughout the year</b>

## **Feed Tag Information**

Please attach a tag or label from one feed being used for your project animals.  
If a homemade mix is used please describe the mix on the back of this page.

1. What is the main ingredient in this feed?
2. Is this feed medicated? If yes, what is the purpose of the medication?
3. What species and type of poultry should this feed be given to?
4. What level of crude protein is guaranteed?
5. Has fat been added to the diet? If so, what kind?
6. What is the name of the feed?
7. What form is the feed in?

**Poultry Inventory Record**

List all of your project birds here. Add pages if necessary. If raised, what is their value?

Animal ID (Band/Name)	Description (Breed, Variety)	Date of Hatch	Sex	Ownership Information	Purchase Price	Value*
				<input type="radio"/> Raised <input type="radio"/> Purchased (date)_____		
				<input type="radio"/> Raised <input type="radio"/> Purchased (date)_____		
				<input type="radio"/> Raised <input type="radio"/> Purchased (date)_____		
				<input type="radio"/> Raised <input type="radio"/> Purchased (date)_____		
				<input type="radio"/> Raised <input type="radio"/> Purchased (date)_____		
				<input type="radio"/> Raised <input type="radio"/> Purchased (date)_____		
				<input type="radio"/> Raised <input type="radio"/> Purchased (date)_____		
				<input type="radio"/> Raised <input type="radio"/> Purchased (date)_____		
				<input type="radio"/> Raised <input type="radio"/> Purchased (date)_____		
				<input type="radio"/> Raised <input type="radio"/> Purchased (date)_____		
				<input type="radio"/> Raised <input type="radio"/> Purchased (date)_____		

\*The price you would ask if selling the bird.

# Equipment and Supply Inventory

At the beginning of the 4-H year take an inventory of what equipment and supplies are on hand.

Add new equipment or supplies you purchase to the list. Estimate a cost value for any shared equipment. (Example: 1 set of nail clippers shared between 3 members,  $\$21.00/3=\$7.00$  each member).

Qty.	Item Description	Already Owned or Purchased	Purchase Price
1	Example: Poultry pen	Already Owned	\$0
4	Example: Feed bowls	Purchased	\$3.00 (=\$12.00)
Total Value			\$

## Poultry Health Record

ID #	Breed	Sex	Age	Illness or Symptoms	Treatment	Treatment Date

## Health Care Expenses

Treatment	Treatment Date	Medication Cost
Total Health Care Expenses		\$





## Feed Records and Expenses

Keeping food feed records is important. Good records show your expenses for feed and what kind of feed you use for your project. A good practice is to enter your feed expenses when you buy feed. At the end of each month or at the end of a particular flock or management phase, total each kind of feed used and its cost and record the information below. Home-raised feeds or feed available as payment for other farm labor performed should be valued at market price – what it can be sold for. Include that as the value in the record. Duplicate these pages if needed for more detailed records by groups.

Type and Cost of Feed Used			
Date of Purchase	Amount Purchased (LBS)	Type of Feed (grain mix, pellets, mineral, supplement)	Cost or Value
Total Pounds		Total Feed Cost	\$

## Poultry Show Record

List each of your project birds and how they placed at the county fair and/or other shows. Ex:  
 Chautauqua co Fair, July 23, \$0, BLUE/BEST IN SHOW,LEGHORN/WHITE/LILY, \$2.50

Name of Show	Show Date	Entry Fees	Placing	Breed, Variety, Name	Premium Amount
Total Entry Fee		\$	Total Premiums		\$
Cost			Won		

## Project Financial Summary

One goal of the poultry project is to teach budgeting, marketing and money management skills. The following chart will help you evaluate the financial status of your project.

Income	Totals
Income (pg. 9)	
Show Premiums (pg. 111)	
<b>Total Income</b>	\$
Expenses	Totals
Purchased Animals (pg.6)	
Equipment Expenses (pg. 7)	
Feed Expenses (pg. 100)	
Health Expenses (pg. 8)	
Show Expenses (pg. 11)	
<b>Total Expenses</b>	\$
<b>Financial Summary (Total Income – Total Expenses = )</b>	<b>Profit/Loss</b> (circle one)