

# **VOLUNTEER POSITION DESCRIPTION**

Cornell Cooperative Extension of Chautauqua County

**Title:** 4-H Volunteer

**Purpose of Position:** Promoting and encouraging positive youth development in youth ages 5-19.

**Responsibilities:**

- Abide by 4-H policies and Procedures including 4-H Volunteer Code of Conduct.
- Communicate effectively with 4-H staff and other 4-H volunteers in working towards the goal of positive youth development.
- Complete paperwork on time (as necessary)
- Promote public speaking, community involvement, and life skill development as these are the most important goals of Chautauqua County 4-H.
- Serve as a positive role model, acting in a mature and responsible manner, in all tasks related to 4-H.
- Your role as a 4-H volunteer may include teaching 4-H project work, serving as an advisor on a 4-H advisory committee, providing overall leadership to a 4-H club, and much more . . .

**Expected Results:** As a 4-H volunteer, you would build long term relationships with children that will encourage them to reach for and obtain new goals related to positive youth development.

**Training and Support:**

- Required orientation
- Annual training requirements
- Other offerings include:
- Organizational leaders meetings May and September
- Project training meetings
- Resources and Support available at 4-H Office 716-664-9502 Ext. 214

**Reporting:** There will be general paper work required based on your role as a 4-H volunteer. This will be shared via orientation, general mailings and/or Cloverleaf newsletter.

**Qualifications:** Ability to learn new ideas, relate well to others, especially children; willingness to provide assistance with projects and activities (to go the extra mile).

- **Level of Background:**
- Reference Check
- Department of Motor Vehicles (DMV) Check
- Criminal Background Check

**Benefits:** A lasting impact on children as they become competent, caring, contributing adults.